

APOLOGIES Committee Services
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CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

26 February 2018

Dear Councillor

You are summoned to attend the meeting of the;

FINANCE AND CORPORATE SERVICES COMMITTEE

on **TUESDAY 6 MARCH 2018** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'F. R. Marshall', enclosed within a large, loopy circular flourish.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor D M Sismey

VICE-CHAIRMAN

Councillor I E Dobson

COUNCILLORS

Mrs B F Acevedo

J P F Archer

P G L Elliott

A S Fluker

M S Heard

Miss M R Lewis

Rev. A E J Shrimpton

Ex-officio non-voting Members:

Councillors M F L Durham, CC

B S Beale MBE

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AGENDA
FINANCE AND CORPORATE SERVICES COMMITTEE
TUESDAY 6 MARCH 2018

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 146)

To confirm the Minutes of the meeting of the Finance and Corporate Services Committee held on 30 January 2018 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. **Chairman's Good News Announcements**

7. **Supplementary Estimates and Virements** (Pages 147 - 150)

To consider the report of the Director of Resources (copy enclosed).

8. **Pay Policy Statement (Annual Review)** (Pages 151 - 158)

To consider the report of the Director of Resources (copy enclosed).

9. **Treasury Management and Annual Investment Strategy 2018-19** (Pages 159 - 210)

To consider the report of the Director of Resources (copy enclosed).

10. **Financial Services Policy - Mileage and Expenses** (Pages 211 - 222)
To consider the report of the Director of Resources (copy enclosed).
11. **Information and Data Security Policies** (Pages 223 - 234)
To consider the report of the Director of Resources (copy enclosed).
12. **Data Protection Policy 2018** (Pages 235 - 242)
To Consider the report of the Director of Resources (copy attached).
13. **Information Security Data Breach Incident Reporting Management Policy** (Pages 243 - 252)
To Consider the report of the Director of Resources (copy enclosed).
14. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.